

Method Statement

Task/Activity: Power flush heating system

Client:

Location: British Museum

Vehicle: Citroen Van

Date of issue:

Completed by: Base Solutions

Checked By: D Birchmore

Resources:

The company shall provide adequate staff to ensure the task is completed in such a way as to be safe, on time and with due regard for others who may be affected by the works.

Personnel

1 x Supervisor
1 x Operative

Plant & Equipment

- Electric powered pumping machine
- Connecting tools (various)

PPE

Personal Protective Equipment is issued as standard to all employees. PPE assessment is identified in the specific Risk Assessment for each operational task involved in this contract. PPE to be worn by operatives as risk assessments dictate include:

- Hard Hats (as necessary)
- Protective footwear
- Dusk Mask (if required)
- Gloves (suitable for task)
- Goggles / safety glasses
- High visibility vests

Materials

- Chemical fixings
- Flushing additive

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A simple *Sequence Of Operations* will be undertaken to ensure ease control and completion of this task:

Arrival at site

Receive induction by client/ principal contractor as appropriate to include Risk assessment & method statement briefing.

Familiarise work team with the proposed work environment.

Ascertain from client information regarding any un-reported hazards on the site.

Tie in and comply with any on-site safe systems of work etc.

Set up site as required by the client and or statutory requirements such as warning signage, barriers etc.

Check all work equipment for serviceability.

Execution of Works

- Tooling and machinery shall be off loaded from the vehicle and transported to the works location.
- The vehicle shall be removed to the designated parking area.
- The team shall pre-inspect all equipment for serviceability
- The Grunfoss Jetflow pump shall be connected to the heating system at the primary heating pipes.
- Chemicals (flushing agent) are added in line and the machine run up to operating pressure.
- Operatives shall walk the pipework to ensure that no leaks are occurring.
- If a leak is detected, the team shall release pressure to a manageable level and clear any spillage immediately.
- The system shall be flushed for between 4 – 6 hours dependant upon level of contamination.
- When clear, the machine is removed from the pipes and packed away.
- Any spillage shall be cleaned and the areas left in a clear and safe condition.
- All machinery and tooling shall be returned to the vehicle.

Risk Assessments

The Supervisor/Charge hand will be in possession of all task and site specific Risk Assessments for this project, he will have ensured that all members of his team have been either briefed on them or had the opportunity to read them. They will also be made fully aware of the legal obligations placed upon them to comply in full with the control measures and strategies set down in all assessments effecting their operations.

The Client is requested upon receipt of this Method Statement and prior to the arrival on site of the team to inform all other contractors and operatives on site in the vicinity of our proposed operations.

Emergency Issues:

Where practical a minimum a qualified (HSE) one-day appointed person (First Aid) will be present on site. This person will upon arrival at site identify himself to the site manager/agent. He will further familiarise himself with the First Aid procedures for the site.

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In case of Emergency

Contact: D Birchmore

Tel No. 07939855850

Monitoring & Compliance: All supervisors and charge hand are charged with the duty to ensure that full and total compliance with this Method Statement, and associated Risk Assessments. They have a similar duty to ensure that full compliances are made to all other legal and client requirements.

Additional Information:

The persons below have been briefed on the contents of all documentation associated with this project and agree to abide by the control measures laid out within.

They will also agree to abide any site rules and requirements stipulated by the principle contactor.

Name	Signature	Date