

Consequence	5	10	15	20	25
	4	8	12	16	20
	3	6	9	12	15
	2	4	6	8	10
	1	2	3	4	5
Likelihood					

- Unacceptable – Stop activity
- Adequate – Look to improve at next review
- Acceptable – No further action / monitor

Risk Assessment: 045 Security

Assessors Name: Rachael Bannister

Signature: *R. Bannister*

Date: January 2022

Review: January 2023

Location:

Likelihood	1 = Very unlikely	2 = Unlikely	3 = Fairly likely	4 = Likely	5 = Very likely
Consequence	1 = Insignificant	2 = Minor	3 = Moderate	4 = Major	5 = Catastrophic

Hazard	Who can be harmed & how	Risk Rating			Control measures in place	Residual Risk		
		L	C	R		L	C	R
Lone Working	Security Officer by working on site alone and having an accident which no one would know about	3	4	12	Check Calls in place hourly to a 24/7 control room, if check call is missed and the control room cannot get hold of the officer our response team will be dispatched to the site immediately.	2	4	8
Slips Trips and Falls Uneven ground	Security Officer when patrolling the site	3	4	12	Pedestrian walkways should always be used where applicable During the hours of darkness always take a torch Security/spotlights to be switched on during hours of darkness Only trained/inducted officers allowed on site Full PPE to be worn where applicable	2	4	8
Traffic Flow to Site & Speed	Security Officer when patrolling Car Parks and	3	4	12	Access Control Barrier always in the lowered position unless allowing access to sign in vehicles	2	4	8

	areas when cars are present.				<p>Full PPE to be worn</p> <p>Always face oncoming traffic</p> <p>Give clear hand signals</p> <p>Speed limit signage clearly visible</p> <p>Traffic Cones and bollards in use</p>			
Manual handling	Security Officers when they receive deliveries or are asked to move boxes within the reception area.	3	4	12	<p>All persons are trained in manual handling and follow training and instruction given.</p> <p>Personnel are instructed to use mechanical assistance wherever practically possible.</p> <p>Loads are broken down as far as is reasonably practicable and team lifting employed where necessary.</p> <p>Where larger loads are involved, a specific manual handling assessment will be required.</p>	2	4	8
Weather	Security Officers completing external patrols in adverse weather conditions.	3	4	12	<p>Full First Choice Facilities Services uniform must be worn at all times, including Hi Vis Jacket/wet weather wear/Hi Vis bib as determined by the climate</p>	2	4	8
Visitors to Site contractors, Staff & Cleaners	Security Officers not knowing of visitors, contractors, staff & cleaners attending site out	3	4	12	<p>Out of Hours and weekend working processes in place</p> <p>Only prearranged contractors given access to site/premises</p> <p>Contractors provide method statements and risk assessments prior to any works being conducted</p>	2	4	8

	of hours could lead to conflict when refused access				Officers to talk their selves out of a conflict situation by using their conflict Management training.			
Welfare	Security Officers not having any facilities in place which could cause fatigue, dehydration.	3	4	12	Welfare area defects to be escalated immediately to Line Manager Good House Keeping Drinking Water and Facilities in place Smoking to be confined to designated areas	2	4	8
Display Screen Equipment	Security Officers monitoring CCTV monitors as part of their job role or having to complete a lot of computer work causing tiredness and fatigue	3	4	12	DSE Policy included in staff handbook & site file Work Station assessments completed (Client) Provide eye and eyesight test on request and special spectacles if needed. Ensure breaks are taken at regular intervals throughout the day	2	4	8
Workplace Violence, attack or abuse	Security Officers being faced with an unhappy visitor.	3	4	12	Officers are trained as part of the SIA Security Licensing how to deal with threats of violence, attack or abuse. All officer must adhere to this training and complete an Incident Report as soon as an incident has occurred. • Officers should not put themselves in situations where Violence, attack or abuse can occur. • Senior Managers are available on the phone and email 24/7, if an officer requires guidance. • The emergency services should also be called in line with UK Laws. • Refer to Violence in the workplace policy	2	4	8
Plant Rooms	Security Officers maybe in danger	3	4	12	Plant room area is secure with barriers around the Plant room area.	2	3	8

	of falling from height									
--	---------------------------	--	--	--	--	--	--	--	--	--